

COUNTY OF YORK

MEMORANDUM

DATE: May 2, 2005 (BOS Mtg. 05/17/05)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Approval of Procurement Action

The attached resolution provides for the approval of County purchases by the Board of Supervisors in accordance with its policy for procurements of over \$30,000. The Board's approval is requested for procurement of the following:

Edgehill North Drainage Improvement Design –A Request for Proposal (RFP) was issued and advertised in September 2003, to conduct a drainage study of several neighborhoods including York-Warwick Drive, Nelson District Road, York Lane, and portions of Siege Lane, Edgehill Lane, Cockletown Road, Grafton District Road, Harris Grove Lane, U.S. Route 17, Cook Road and Old York-Hampton Highway where property owners have reported problems with inadequate drainage and occasional flooding. A contract in the amount of \$129,100 was approved by the Board in Resolution R03-196 to conduct the preliminary study. The selected Engineer, Rummel, Klepper & Kahl (RKK), analyzed outfalls from each subdivision, road culverts, downstream channels, etc. to make recommended improvements. Included in the drainage basin were some non-tidal wetlands requiring consultation with the Army Corps of Engineers (“ACOE”) and the Department of Environmental Quality (“DEQ”). The Department of Environmental and Development Services (EDS) has reviewed the Engineer's recommendations and wishes to contract with the original Engineer (RKK) to develop drainage improvement design plans and specifications sufficient to bid construction of the project. Preparation of the bid documents and construction management services have been negotiated in the amount of \$119,508. EDS has requested this acquisition be declared a ‘Sole Source’ because contracting with another engineer at this point would require a duplication of the work performed to date, increasing both costs and time. Sufficient funds are available in the Capital Improvement Plan (CIP) to complete this project.

This procurement has been conducted in accordance with State procurement laws and/or County procurement policy and I recommend that it approved through the adoption of Proposed Resolution R05-101.

Sawyer/3681
Attachment

- Proposed Resolution R05-101